## Stakeholder feedback and improvement log

Entry no.	Date of feedback	Stakeholder name	Role	Initiative	Feedback category		Suggested improvements	Assigned to	Action plan	Status	Follow-up date	Additional notes
#1	[Date]	[Name]			[E.g., strategy, execution, results, communication]	reedback received from the	suggested by the stakeholder	[Name/Department responsible for addressing the feedback]	Outline the steps to be taken to address the feedback and implement improvements. Include any relevant deadlines or milestones.		[Scheduled date for follow-up with the stakeholder]	Include any other relevant information or context regarding the feedback or planned improvements.
										Pending		
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