RACI template

Powered by: The Alliance

Activities & deliverables	Example: Onboarding Manager	Example: Onboarding Specialist	Example: Customer Success Manager	Example: Customer User	Example: Customer Sponsor	Role #4	Role #5	Role #6	Role #7	Role #8
Initial phase										
Identify customer needs	AR	C	C	I	I	R	C	C	I	I
Identify personas for onboarding										
Develop business case/ internal and external for onboarding										
Planning phase										
KPIs										
Timeline										
Identify materials										
Execute phase										
Deliverable #1										
Deliverable #2										
Deliverable #3										
Deliverable #4										
Create status report										
Implementation phase										
Launch activity #1										
Launch activity #2										
Launch activity #3										
Launch activity #4										
Perform change management										
Improvement review										
Evaluation										
Report										